

**College Instruction Committee Minutes**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, March 13, 2017**

**2:15 pm - 4:00 pm**

**Location: CTC 131**

**Call To Order with Introduction of Guests**

The meeting was called to order at 2:15.

**Members in attendance were:** Beth Goehring(Chair), Robert Webster, Mark Wong, Irena Stefanova, Laura Salas, and Katie Krolikowski.

**Members absent:** Rick Ramos, Andrea Phillips, and Paul DeBolt.

**Resource Team in attendance were:** Karen Ruskowski (Curriculum Specialist) and Randy Watkins (SLO Coordinator)

**Guests in attendance were:** Cheri Etheredge, Maryanne Werner-McCullough, and Alissa Scanlin.

**CONSENT AGENDA ACTION ITEMS**

**March 13, 2017 Agenda**

**ACTION:** Irena motioned to approve the consent agenda action items with Katie motioning to move ENGL 142A and 110A from the consent to the non-consent agenda and then motioning to table for lack of representation, with Mark seconding; all in favor; no abstentions; Laura seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**February 27, 2017 Minutes**

**ACTION:** Katie motioned to approve the minutes; Mark seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**ECHD-140A-E Parent Education**

**Deactivate Course** – Replaced by ECHD-840N

**ECHD-095A and 095C Foster Parent Skills Laboratory**

**Deactivate Courses** – Replaced by ECHD-895N

**ECHD-895N**

**Non-Substantial Change:** Add sentence to course description: “May be repeated indefinitely”

**ART-250**

**Deactivate course**

**ART-251**

**Deactivate course**

**NURS-235**

**Non-Substantial:** Correct prerequisites by removing comment “May be waived for advanced placement students” for PSYCH-126/128

**NON-CONSENT AGENDA ACTION ITEMS**

**BIOSC-119 Microbiology**

**Non-Substantial:** Updated textbook and lab manual to current version; updated SLOs to align with Allied Health Program, included prerequisite documentation.

**ACTION:** Robert motioned to approve; Mark seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**NURS-211 Developing Competency in Nursing Practice**

**Non-Substantial:** Remove prerequisites NURS-205 & NURS-212, as these courses are already required for acceptance into the nursing program. Admission to the nursing program is sufficient for a pre-requisite statement.

**ACTION:** Robert motioned to approve; Katie seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**NOTE:** NURS 212 needs to be removed from major because is it a prerequisite to 210.

**HIST 121 History of the United States (1865 - Present)**

**Content Review with Non-Substantial Revision:** Change to include exams in Methods of Evaluation in the course outline to align with C-ID HIST 140 and bring in compliance with the History AA-T Degree.

**ACTION:** Mark motioned to approve; Katie seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**ENGL-142A Writing Expository-A**

**Deactivate course**

**ACTION:** Katie motioned to table; Mark seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**ENGL-110A – Developing College Level Reading Proficiency**

**Deactivate course**

**ACTION:** Katie motioned to table; Mark seconded; Beth, Robert, Mark, Irena, Laura, and Katie were all in favor; no abstentions.

**Open Discussion**

Alissa, representing Counseling, questioned the deletion of ENGL 110A and 142A, resulting in ENGL 142B not requiring any prerequisites, and had concern regarding the affect it will have on students. Robert suggested that ENGL 142A be removed as a prerequisite of ENGL 142B but be kept in the catalog until the effects of the revision is known. The English department will be asked to attend the next CIC meeting to discuss the issue if they decide to go forward with the deletions.

**Presentations from the public** There were no presentations from the public.

**Adjournment** – Meeting adjourned at 3 p.m. Next meeting will be March 27 in CTC 131.

Respectfully submitted,  
Lynette Kral